

Emergency Plan – updated July 2024 (JW)

Bohemia Ecological Preserve

Site Address: 6773 Bohemian Hwy, Occidental CA, 6407 Bohemian Hwy, Occidental (and Parish private entrance at 6101 Bohemian Hwy).

Emergency Contact Numbers

Sheriff Dispatch	(707) 565-2121
Craig Anderson	(707) 480-3760
Lee Hackling	(707) 480-2423
Office landline	(707) 544-7284
Sheridan Rapolla	(707) 328-3239
Rebecca Carrillo Steinrueck (Youth)	(707) 595-0560
Danny Chaparro (New audiences)	(707) 548-9785
Jeanne Wirka (Stewardship)	(707) 322-5387
Jessica Holloway	(707) 540-5115

Other contacts:

Cam Hurd, Parish property caretaker: 781-307-7816

Alliance Redwoods: 707-874-3507

Westminster Woods: 707-874-2426

Directions to Bohemia Ecological Preserve from Occidental:

6407 Bohemian Hwy is just before Westminster Woods and 6773 Bohemian Highway is just past Westminster Woods. From the intersection of Graton Road and Bohemian Highway in Occidental, travel approximately 3 miles north on Bohemian Highway. The Preserve is on the right-hand side (if you are coming from Occidental).

Cell Service: Very limited. Some phones work at Hut Hill & Top of the World, Corral

Closest Land Line: Westminster Woods (Parish long house?)

Closest Urgent Care (non-life-threatening injuries):

Access Health Sebastopol, LLC.

555 Petaluma Ave. Suite B, Sebastopol, CA 95472

707-509-5961

Monday-Friday 8:30am-7pm / Saturday-Sunday: 11am-5pm

*Please note that this location does not accept Kaiser or Sutter health insurance, and you will pay out of pocket for services.

Closest Emergency Rooms:

Kaiser Permanente Santa Rosa (32 minutes via Occidental Rd)

401 Bicentennial Way, Santa Rosa, CA 95403

(707) 393-4800

Sutter Santa Rosa Regional Hospital: (39 minutes via Graton Road)

30 Mark West Springs Rd, Santa Rosa, CA 95403

(707) 576-4000

Potential “Danger Spots” & Quick Protocol

- **Quarry Road:** give participants clear instructions to drive slowly on the road, do not slow down while going uphill, one-way traffic when possible.
- **Waterfall:** give group instructions before you get to the waterfall. Participants should not walk all the way out to the top of the falls or go too far down the waterfall trail below the falls.
- **Trail Junctures:** Wait at all junctures for entire group
- **Creek Crossings:** assist group members if needed. Bring a hiking stick to help participants with creek crossings during times of higher water.
- **Wooden Bridges:** provide alternative ways to cross the creeks, **only one person at a time on the bridges**, can be slippery when wet, walk carefully.

Protocols for Injury/Illness

- Determine if 911 is needed or if injury superficial. (Try Sheriff Dispatch prior to 911 for faster service: 707-565-2121)
- If 911 is needed:
 - Do not leave an injured person alone.
 - You administer first aid and:
 - Assign one or two reliable adults to handle crowd control.
 - Assign someone to call sheriff dispatch – 707-565-2121 or 911
 - If an ambulance ride is necessary and the participant is a child, parent or guardian should accompany the child.
 - If a helicopter is necessary, Hut Hill, above the Corral or the Parish’s Meadow are good landing locations. Four Corners or the log ring in the Parish’s meadow are good landmarks.
 - After injury is dealt with, Contact Craig (or other LP staff if Craig unavailable) to alert to the situation, and review further action
 - Fill out Incident report.

Protocols for Lost Participant

- Assign someone to handle crowd control.
- Assemble 5-minute summit to gather information and plan.
 - Identify when the person went missing and their last known location.
 - Discuss their personality traits. Is the person likely to panic and move, or stay put? Are they reliable?
 - Do an initial “hasty” search. Send searchers to obvious places: parking lot, Four Corners, Parish meadow, trail junctions. Leave notes in obvious places instructing the lost person to sit tight. Recheck these spots regularly.
 - Have a volunteer stationed at the main entrance being used for the program (6407 or 6773 Bohemian Hwy) and at other main Camp areas, Meadow, Corral, Pond, Hut Hill
- Contact Craig and other LP staff to assess situation (numbers above):
 - Potential onsite help: Cam Hurd (781) 307-7816 (Parish property caretaker)
- Contact the family **DEFINITELY** if a child is involved.
- Contact Sheriff Dispatch when staff agrees. 707-565-2121

Protocols for Evacuation (based on natural disaster)

- Assemble 5-minute summit to gather information and make a plan, taking into consideration the nature of the disaster.
- Fires may require more immediate evacuation, while earthquakes may require staying put.
- Gather near the Main Program area, Meadow, Corral, Pond, Hut Hill
- Do a headcount.
- Assign someone to handle crowd control.
- Contact Craig & other LP staff to assess the situation.
- Potential onsite help: Cam Hurd and other Parish family members
- Assess drivability of Preserve Roads and Bohemian Hwy. Or assign two adults to drive & scope out road & return with update.
- If roads are drivable, and participants are adults, have participants drive out.
- If children are present without their parent/guardians, assign two adults to stay near the Main Camp Area with the group. Staff make calls to parents/buses to create plans for departure.
- If there is no phone service, keep the group near the Main Camp Area.
- If Preserve roads and Bohemian Hwy are drivable, with or without phone service, stay put and assume that most parents/buses will come.
- If not drivable, and no phone service, have group stay put.
- Send one adult to walk for help...or to assess situation while all kids stay put
- Leave notes at important places stating how many kids/folks need help & where.

- If it is deemed necessary to evacuate the entire group on foot, walk towards Occidental on Bohemian Hwy, check in at the Camp Meeker Fire Station and keep going towards Occidental if deemed safe. If that direction is not safe, go to Monte Rio and wait in the parking lot near the fire station.
- While evacuating, leave notes stating that LP group with other pertinent details will meet at Meet-up Location:
 - South Meet-up location - Sonoma Veterans Community Center in Occidental at 3920 Bohemian Hwy, Occidental, CA 95465 707-874-2242 – 3 miles, 6 minutes from the entrance; turn **LEFT** towards the town of Occidental.
 - North Meet-up location - Monte Rio Parking lot next to the Fire Station at 9870 Main Street, Monte Rio, CA, 95462 707-865-2067 – 3.2 miles, 6 minutes from entrance; turn **RIGHT** and after 2 miles continue straight onto Main Street.
- If possible, create and carry a large LandPaths sign to alert people to the nature of the group.

LandPaths Office Fire Alert Protocol

During dry season (defined by the suspension of burn permits by Sonoma County Fire Chief and consistent with Calfire fire season) LandPaths will assign office staff to monitor fire information from official sources (Pulsepoint, Nixle, and Watch Duty).

When any LP staff becomes aware of a wildfire within 30 miles of a LandPaths preserve or program, they should activate the **fire alert protocol**:

- A. Notify LandPaths executive team
- B. Executive team assigns office staff person to track fire information
- C. Executive team decides
 - ☐ whether/when to enact evacuations
 - ☐ which evacuation scenario (see scenarios below)
 - ☐ if/when to notify participant families of conditions/plans

Evacuation Scenarios:

SCENARIO 1 – OPTIONAL EVACUATION

Wildfire farther than 10 miles away AND/OR not determined to be an imminent threat, but close enough to warrant close monitoring.

ACTIONS

1. Office staff:

- a. Call or texts parents to notify them of the situation and allow them to pick up children from camp if they desire. Begins evacuation advanced planning in case of future mandatory evacuation.
 - b. Monitors fire reports.
2. Camp staff:
- a. Supports optional evacuation (i.e. early pick up by parents)
 - b. Continues camp with activities near main camp centers accessible by road (Hut Hill, Pond, Corral and Meadow)
 - c. Assesses evacuation option (# vehicles, # seats, etc.) in case of future mandatory evacuation.

SCENARIO 2 – AUTOMATIC EVACUATION

Wildfire reported within 10 miles (or >10 miles with red flag conditions) AND determined to be a potential threat AND staff determines that primary roads are clear and safe in one direction, via Bohemian Hwy, and judges there is time for an evacuation.

ACTIONS

1. Evacuation (subject to executive team decision -- or decision by camp staff if urgent):
 - A. Camp staff begin evacuation:
 - o Option A: Buses/ LP staff/volunteers' vehicles
 - o Option B: Parish property vehicles
 - o Option C: Alliance Redwoods or Westminster Woods Vehicles and assistance
 - Meet-up Location:
 - o South Meet-up location = Sonoma Veterans Community Center in Occidental at 3920 Bohemian Hwy, Occidental, CA 95465 707-874-2242
 - o North Meet-up location = Monte Rio Parking lot next to the Fire Station at 9870 Main Street, Monte Rio, CA, 95462 707-865-2067

SCENARIO 3 – SHELTER IN PLACE

Wildfire reported within 0-5 miles OR fire/smoke detected nearby AND determined to be an imminent threat AND staff is uncertain if primary roads are clear and safe in one direction, via Bohemian Hwy, OR judges there is NOT time for an evacuation:

ACTIONS

1. If time, contact LP office to activate fire alert protocol.
2. Begin shelter in place procedure.
 - a. Move children to pond levee
 - b. Bring shelter in place supplies:
 - i. N95 masks for all children, staff, volunteers (plus extra)
 - ii. Drinking water

iii. Snacks